

# The Palmetto School at the Children's Attention Home

## Title I & Board Meeting

### Minutes

January 10, 2019 at 6pm

STEAM Lab, 505 University Drive, Rock Hill, SC

Board members present: Dan Wilde, Cindy Kelly, Ann Terry, Dan Freeman, Trish Johnson, Monique Constance-Huggins, Tricia Palm, Kevin Davis, Emily Brown

Proxies given to Dan Freeman: Ann Terry and Elaine Bilton

#### Executive Director's Report

##### 1. Title I Report

- 38 students are currently enrolled in the school (14 from CAH, 24 from outside).
- Receiving calls daily about 2019-2020 enrollment
- Priority school will officially end January 2019.
- The school and CAH are working well together. The CAH provided Christmas gifts to all students.
- Dr. Wilson will hire a long-term, certified substitute for Gary Baggett (Mr. B) and a short-term substitute for Mrs. Rose, who is recovering but not ready to return.
- The teachers appreciate their Christmas gifts from the Board.

2. Dr. Wilson accepted an Executive Director position at another school. According to the charter school law, Mr. B is qualified to fulfill the role as interim executive director and is interested in the position. Dr. Wilson will complete the applications for three outstanding grants. There are no major fundraisers planned before the end of the year. Mr. B will focus on principal duties.

Motion: Appoint Gary Baggett (Mr. B) as Interim Principal and Executive Director through June 30, 2019. Motion by: Dan Wilde; 2nd: Cindy Kelly; Unanimously approved.

Motion by Dan Freeman to enter executive session to discuss Interim Principal and Executive Director Compensation; 2nd: Kevin Davis; Unanimously approved.

**Executive Session** - No action taken in executive session

## **Board and Committee Reports**

1. Financial Report - Elaine Bilton will provide a financial report next month.
2. Expansion Task Force Report

Dan Freeman and Dr. Wilson presented the charter to the RHSD. The RHSD requested that the school use Power School software more and participate in Read to Succeed (requires reading proficiency by 3rd grade). The RHSD will return the contract with proposed changes by the next meeting. They do not plan to ask for any changes to the charter.

3. Dan Freeman will introduce bios of prospective board members in February.

## **Fund Raising Report**

1. Fundraising Committee
  - Cindy Kelly and Dan Wilde will send a letter to Taste of Fort Mill donors and sponsors explaining that the event will not take place this year and will offer them an opportunity to support the school.
  - The committee discussed several fundraising ideas, including scholarships for students based on monthly cost per student per day.
2. The committee will explore the possibility of hiring a development director and will find out more information from Grace Lewis.

## **Other Business**

1. Motion to approve pay increase for Mr. B for assuming Interim Principal and Executive Director duties. Motion by: Tricia Palm; 2nd: Monique Constance-Huggins; Unanimously approved.
2. Motion to approve December minutes by Trish Johnson. Second by Cindy Kelly. Unanimously approved.