

The Palmetto School at the Children's Attention Home

Title I & Board Meeting

Minutes

December 13, 2018 at 6pm

STEAM Lab, 505 University Drive, Rock Hill, SC

Board members present: Dan Wilde, Cindy Kelly, Ann Terry, Dan Freeman, Trish Johnson, Elaine Bilton, Monique Constance-Huggins, Tricia Palm, Emily Brown

Proxies given to Dan Freeman: Mary Ann Bice

Financial Reports

1. Randi Branham from Elliott Davis presented the audit report to the board. The auditors reported three adjustments to move entries into compliance with the State Department of Education. The school received an unmodified opinion, which is the best opinion possible. The auditors found no material weaknesses and no significant deficiencies.

2. Elaine Bilton presented the financial report. The school is currently operating within the budget and has \$31,662.20 balance in the operating account. The school has begun to spend the extra priority school funds carried over from last year. The school has a total fund balance (all accounts) of \$406,767.00. Elaine will present a more detailed report next month.

Executive Director's Report

1. Title I Report

- 36 students are currently enrolled in the school (12 from CAH, 24 from outside).
- The School Improvement Team consisting of teachers and parents held its first meeting. It will meet the first Wednesday of every month. Parents were invited to attend, but none attended this meeting. The attendees reviewed the Title I plan and discussed priority school funding and fundraising.

2. Priority School - The school is no longer part of the priority school system. It did not qualify based on the report card because too few students took the SC PASS test. Therefore, the school did not receive a letter grade and could not qualify as a priority school.

Board and Committee Reports

1. Expansion Task Force Report

- a. The board discussed the proposed charter. Motion to approve the charter by Trish Johnson. Second by Dan Wilde. Unanimously approved.
- b. The board discussed proposed revisions to the bylaws, which are required by new laws and the new charter. Motion to approve the changes to the bylaws by Dan Wilde. Second by Cindy Kelly. Unanimously approved.
- c. The expansion task force plans to present the new charter, bylaws, handbook, and proposed contract to the school district the week after the meeting.

Fund Raising Report

1. The board discussed several fundraising ideas as well as ideas to improve current fundraisers. The board discussed contacting Taste of Fort Mill sponsors to let them know the event will not occur this year and to maintain a connection for future events.
2. Dan Freeman asked for volunteers to serve on an ad hoc committee to focus on fundraising. Dan Freeman will chair the committee. Dan Wilde, Cindy Kelly, Trish Johnson, Ann Terry, and Tricia Palm volunteered to serve on the committee.
3. The school received a \$5205 donation from Bonnie Christensen who held an auction benefitting the school.
4. Williams & Fudge invited students to perform for Christmas and sold art made by the students. The art sale raised \$550.

Other Business

1. Motion to approve November minutes by Trish Johnson. Second by Dan Wilde. Unanimously approved.