

**The Palmetto School at the Children's Attention Home**  
**Title I & Board Meeting**

**Minutes**

November 8, 2018 at 6pm

STEAM Lab, 505 University Drive, Rock Hill, SC

Board members present: Dan Wilde, Kevin Davis, Cindy Kelly, Mary Ann Bice, Ann terry, Dan Freeman

Proxies given to Dan Freeman: Elaine Bilton, Monique Constance-Huggins, Tricia Palm

**Executive Director's Report**

1. Title I Report - Due to a family emergency, Dr. Wilson was unable to attend the meeting. He will report on Title I at the December meeting.

**Board and Committee Reports**

1. Financial Report - Dan Freeman

The school is on-target for budgeted expenditures. The board still needs to address some shortfalls due to the unanticipated fundraising loss.

2. Expansion Task Force Report

a. Dan Wilde presented the proposed charter and asked for comments or edits by November 30. The board will vote on the charter at the December meeting.

b. Ann Terry presented proposed revisions to the bylaws, which are required by changes to the charter school laws. The board must submit bylaws with the proposed charter to the Rock Hill School District. Board members asked several questions about nominations of board members, voting, and filling vacant positions. Ann Terry offered to contact the Charter School Alliance to ask questions and may suggest some additional changes for the December meeting. The board will vote on revisions to the bylaws at the December meeting.

3. Strategic Planning Discussion

Dan Freeman and Dr. Hugh Wilson contact a professional fundraiser and determined his services were too expensive for the school. The board briefly discussed the need to plan for future infrastructure and controlled growth of the school.

### **Fund Raising Report**

1. Circle of Caring Breakfast

The breakfast raised \$36,031.00.

- o \$32,435.00 from sponsorships and donations before the event
- o \$3596.00 from donations, ticket sales, and the raffle during the event
- o The 2017 breakfast raised \$31,984.98.

2. Family Trust Golf Tournament - No report due to Dr. Wilson's absence.

3. Alternative Fundraising Options

Dan Freeman opened the floor for alternative fundraising ideas. Proposals include a non-run, a fundraising call to Taste of Fort Mill Supporters, monthly payment option for donations, and scholarships to support students. Board members were encouraged to continue thinking about possible fundraising options for a December discussion.

### **Other Business**

1. Ann Terry and Mary Ann Bice suggested minor changes to the October minutes. Motion to approve by Mary Ann Bice. 2nd by Dan Wilde. Unanimously approved. Emily Brown will publish the revised October Minutes to the board and Dr. Wilson.