

Non-Certified Substitute Teacher

Rock Hill, SC

Description of a Non-Certified Substitute Teacher:

A substitute teacher is a professional educator who is responsible for operating a safe, orderly, and positive classroom environment while the regular teacher is absent. The substitute teacher must effectively manage the classroom and provide instruction for students, strictly following the regular teacher's lesson plans, and adhering to all district and school policies and procedures.

Responsibilities of a Non-Certified Substitute Teacher:

- Provide meaningful instruction to students in assigned classrooms while regular teacher is absent
- Review and implement regular teacher's routines, procedures, lesson plans, curriculum objectives, classroom management, and instructional strategies
- Establish and maintain a safe and orderly classroom environment; take all reasonable precautions to protect students, facilities, and materials
- Communicate clearly and effectively to students, faculty, and staff
- Report all student injuries, accidents, illnesses, and serious discipline problems to school administration as soon as possible
- Maintain a working knowledge of and adhere to all Board of Education, school district and school policies and procedures
- Demonstrate cooperation and flexibility in performing other related duties as assigned by school administration

Qualifications:

- A minimum of a High School Diploma
- Criminal background check
- TB Test

Please submit your resume to PO Box 2892 Rock Hill, SC or to Chris Miller at cmiller@thepalmettoschool.org. Please call at 803-328-6555.